

## **Position Descriptions for TEAMS**

**T**eacher – Teach and be the leader for the class

**E**vangelism Leader – Lead the class in reaching unsaved & unchurched

**A**dministration Leader – Organize & administrate the class

**M**issions Leader – Lead the class to be involved in mission projects (local/national/international)

**S**ervice Leader – Lead the class to care for the needs of those in the class

### **1. Teacher**

- a. Be responsible to lead the class to effectively reach, teach, and minister to people
- b. Conduct regular class planning meetings with the class TEAMS leaders
- c. Be actively involved in inviting people to Northbrook and to faith in Christ
- d. Prepare and present a Bible study lesson
- e. Lead the class to birth a new unit every 18 months
- f. Enlist an apprentice teacher and allow them to teach once a month for the purpose of developing a new teacher

### **2. Evangelism Leader**

- a. Actively invite people to Northbrook and to faith in Christ
- b. Lead the class to aggressively pursue unsaved and unchurched people
- c. Lead the class to discover prospects
- d. Be trained in sharing your faith
- e. Keep an undated prospect book
- f. Lead Sunday morning “class outreach time”
- g. Enlist and train an apprentice

### **3. Administration Leader**

- a. Organize and administrate the class
- b. Work with teachers to keep class on time and on task with schedule
- c. Serve as class greeter and meet people as they enter the room
- d. Keep records of attendance and offering
- e. Gather information from guest
- f. Keep current information for members
- g. Enlist and train an apprentice

### **4. Missions Leader**

- a. Actively involved in showing the love of Christ outside the walls of Northbrook Baptist Church
- b. Lead the class to be involved in mission projects taking place locally, nationally, and internationally
- c. Lead Sunday morning “class mission time”
- d. Enlist and train an apprentice

## **5. Service Leader**

- a. Organize the class into care groups
- b. Enlist a leader for each care group
- c. Aggressively pursue delinquent members to restore them to the fellowship of the class
- d. Lead the Sunday morning “class service time” by discovering and praying for the needs of the class and involving others in meeting those needs
- e. Lead care group leaders to contact absentees on a weekly basis
- f. Enlist and train an apprentice

Each leader (T.E.A.M.S.) will also enlist an apprentice. This person will work closely with the leader preparing for the opportunity for leadership in the future.